



**IT IS TIME TO
ENROLL FOR THE
18-19 SCHOOL YEAR!**



Bruce-Monroe at

Park View

Alethea Bustillo, Principal

Daniel Vivas, Assistant

Principal

Student enrollment begins April 2nd!!

**The following documents are
needed to complete enrollment:**

- Current immunization, health, and dental records
- Enrollment Packet
- Proof of D.C. Residency
 - The parent or guardian who signs and fill out the enrollment form will be required to provide proof of D.C. residency.

Questions or Concerns

If you have any questions or concerns, please call the main office at 202-576-6222.

If you need help completing the enrollment packet, please contact Mrs. Ortiz-Arias at dafne.ortiz@dc.gov or at 202-576-6222 to schedule an appointment.

You will need one of the following to prove D.C. residency

- A paystub, issued within 45 days prior to school's review of residency documentation, showing your D.C. address and D.C. tax withholding.
- Supplemental Security Income annual benefits notification.
- Verification letter and Military Housing orders; or Deers Statement.
- An embassy letter indicating embassy sponsored housing in D.C. with embassy seal affixed.
- Unexpired official documentation of financial assistance from the DC Government including TANF, Medicaid, SCHIP, SSI, housing assistance or other DC Government Programs.
- A copy of D-40 form verified by the D.C. office of Tax & Revenue form.
- Proof that the child is a ward of the District of Columbia, in the form of a Court Order.

If you do not have one of the above you will need two of the following:

- Unexpired D.C. motor vehicle registration.
- Unexpired D.C. motor vehicle operator's permit or official non-driver identification.
- Unexpired lease with proof of payment within 2 months preceding school's review of residency documents.
- Utility bill (only gas, electric and water bills are acceptable) with receipt of payment within 60 days (2 months) of school's review of residency documentation.

For questions or guidance about the residency verification guideline, please contact the Enrollment Team at enroll@dc.gov or at 202-478-5738